#### **Democratic Services**

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To: All Members of the Licensing Sub-Committee

Councillors: - Manda Rigby, Roger Symonds and Anthony Clarke

Chief Executive and other appropriate officers Press and Public

Dear Member

Licensing Sub-Committee: Tuesday, 4th November, 2014

You are invited to attend a meeting of the Licensing Sub-Committee, to be held on Tuesday, 4th November, 2014 at 10.00 am in the Kaposvar Room - Guildhall, Bath.

# **Briefing**

Members of the Sub-Committee are reminded that the meeting will be preceded by a briefing at 9.30am.

The agenda is set out overleaf.

Yours sincerely

Enfys Hughes, Sean O'Neill for Chief Executive

If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.

This Agenda and all accompanying reports are printed on recycled paper

# **NOTES:**

- 1. Inspection of Papers: Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Enfys Hughes, Sean O'Neill who is available by telephoning Bath democratic\_services@bathnes.gov.uk or by calling at the Guildhall Bath (during normal office hours).
- 2. Details of Decisions taken at this meeting can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Enfys Hughes, Sean O'Neill as above.

Appendices to reports are available for inspection as follows:-

**Public Access points** - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

**For Councillors and Officers** papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

# 3. Recording at Meetings:-

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

To comply with the Data Protection Act 1998, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator

The Council will broadcast the images and sound live via the internet <a href="https://www.bathnes.gov.uk/webcast">www.bathnes.gov.uk/webcast</a> An archived recording of the proceedings will also be available for viewing after the meeting. The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

- **4. Attendance Register:** Members should sign the Register which will be circulated at the meeting.
- **5.** THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.

# 6. Emergency Evacuation Procedure

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

# **Protocol for Decision-making**

# **Guidance for Members when making decisions**

When making decisions, the Cabinet/Committee must ensure it has regard only to relevant considerations and disregards those that are not material.

The Cabinet/Committee must ensure that it bears in mind the following legal duties when making its decisions:

- Equalities considerations
- Risk Management considerations
- Crime and Disorder considerations
- Sustainability considerations
- Natural Environment considerations
- Planning Act 2008 considerations
- Human Rights Act 1998 considerations
- Children Act 2004 considerations
- Public Health & Inequalities considerations

Whilst it is the responsibility of the report author and the Council's Monitoring Officer and Chief Financial Officer to assess the applicability of the legal requirements, decision makers should ensure they are satisfied that the information presented to them is consistent with and takes due regard of them.

# Licensing Sub-Committee - Tuesday, 4th November, 2014

# at 10.00 am in the Kaposvar Room - Guildhall, Bath

# AGENDA

# 1. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out under Note 5 on the previous page.

# 2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

# 3. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

- (a) The agenda item number in which they have an interest to declare.
- (b) The nature of their interest.
- (c) Whether their interest is a disclosable pecuniary interest <u>or</u> an other interest, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

- 4. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR
- 5. MINUTES: 7TH OCTOBER 2014 (Pages 7 10)
- 6. LICENSING PROCEDURE (Pages 11 14)

The Chair will, if required, explain the licensing procedure.

7. APPLICATION FOR A PREMISES LICENCE FOR THE LAVA COFFEE COMPANY LIMITED, 11 SOUTHGATE PLACE, UNIT SU15, BATH BA1 1AP (Pages 15 - 46)

The Committee Administrator for this meeting is Enfys Hughes, Sean O'Neill who can be contacted on democratic services@bathnes.gov.uk.



#### BATH AND NORTH EAST SOMERSET COUNCIL

# LICENSING SUB-COMMITTEE

Tuesday, 7th October, 2014, 10.00 am

**Councillors:** Manda Rigby (Chair), Roger Symonds and Anthony Clarke **Officers in attendance:** Carrie-Ann Rawlings (Senior Legal Adviser), Enfys Hughes, John Dowding (Senior Public Protection Officer) and Michael Dando (Public Protection Officer)

# 76 EMERGENCY EVACUATION PROCEDURE

The Democratic Services Officer read out the procedure.

# 77 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

There were none.

# 78 DECLARATIONS OF INTEREST

There were none.

#### 79 TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

There was none.

#### 80 MINUTES - 9TH SEPTEMBER 2014

**RESOLVED** that the minutes of the meeting on 9<sup>th</sup> September 2014 be approved as a correct record and be signed by the Chair(person).

# 81 LICENSING PROCEDURE - COMPLAINT HEARING

The procedure for the meeting was explained.

# 82 EXCLUSION OF THE PUBLIC

**RESOLVED** that, having been satisfied that the public interest would be better served by not disclosing relevant information, in accordance with the provisions of Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item(s) of business because of the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A of the Act, as amended.

# 83 CONSIDERATION OF COMPLAINTS AND BEHAVIOUR MR C D C

The Sub-Committee considered the report which sought determination of whether Mr CDC was suitable to continue to hold a combined hackney carriage/private hire driver's licence.

Mr CDC was not present and officers had not heard from him in respect of his attendance. The Senior Public Protection Officer stated that he had personally

delivered the report and notified Mr CDC of the meeting. He confirmed that Mr CDC had moved address several times and was now of no fixed abode. Mr CDC had attended an interview with officers and was aware his case would go before the Sub-Committee.

The Senior Legal Adviser referred Members to the procedure in circumstances where a party fails to turn up. Members considered that Mr CDC had been made aware of the meeting and appropriate procedures had been followed. They considered that having received two complaints of dangerous driving, a formal caution for assault, failure to disclose the caution and pending criminal proceedings for three alleged offences of assaulting a police officer and having attended Sub-Committee in April of this year, they should go ahead in Mr CDC's absence without delay.

The procedure for the meeting was explained.

The Public Protection Officer outlined the circumstances of the case. He explained that Mr CDC had attended the office for interview on 28<sup>th</sup> August 2014 and circulated a copy of the contemporaneous notes of this meeting. Members considered these notes in evidence.

The Senior Public Protection Officer outlined the circumstances of the incident of dangerous driving on 29<sup>th</sup> May 2014 and stated that having seen the dangerous manoeuvre he had then passed the taxi in question as traffic had slowed down and confirmed that Mr CDC was the driver.

With respect to the information from the police regarding the caution for assault and criminal proceedings for three alleged offences of assaulting a police officer, it was confirmed that Mr CDC had not notified the authority. The Senior Legal Adviser stated that Mr CDC had originally been in custody but then been given unconditional bail by the Bath Magistrates' Court until the adjourned hearing in February 2015.

The Senior Public Protection Officer stated that the police had concerns regarding Mr CDC's alcohol consumption as this had been a factor in both incidents. He was also aware from other drivers in the trade that Mr CDC had a drink problem.

Member adjourned to consider their decision.

**RESOLVED** that the combined hackney carriage/private hire driver's licence in respect of Mr CDC be revoked with immediate effect.

#### Reasons for decision

Members have had to determine whether to take any action against a licensee following two complaints of dangerous driving, a formal caution for assault and pending criminal proceedings for three alleged offences of assaulting a police officer. In doing so they have taken account of the Local Government (Miscellaneous Provisions) Act 1976, the Human Rights Act 1998, the Council's Policy and case law.

Members noted that case law stated hearsay evidence is admissible, there was no necessity for there to be a finding of guilt before an authority could conclude that there was a reasonable cause to suspend [or revoke] a licence under s61 the Act,

the economic wellbeing of the licensee is irrelevant and when considering any action the protection of the public is of the utmost importance. Accordingly Members had to decide whether the licensee continued to be a fit and proper person to hold a licence taking into account all the circumstances including his driving history and character.

Members had to make a decision about whether or not to proceed in the absence of the licensee. Having heard from John Dowding Senior Public Protection Officer that Mr CDC was notified in person by him of the Licensing Sub Committee Meeting date and provided with a copy of the report, they took the decision to proceed in his absence. Members took the view that it was in the public interest to proceed without delay and noted that Mr CDC had provided no reason for his non-attendance however the decision was kept under review.

In making a determination Members took account of the applicant's Interview under Caution on 28.08.14 and balanced this against the information provided by BANES Licensing section and the Avon and Somerset Constabulary both orally and in writing and formed the view that there was sufficient evidence to proceed in Mr CDC's absence.

Members noted that the Senior Public Protection Officer stated that in his opinion the alleged incident of dangerous driving on 29.05.14 involved an unnecessary and dangerous manoeuvre and Mr Dowding was able to identify Mr CDC as the driver.

Members noted that in 2010 the Licensing Sub-Committee had refused to renew Mr CDC's licence having taken into account cautions for forgery in 2000, intimidation of a witness in 2006 and a conviction for common assault in 2009 as well as a breach of the conditions of his licence by failing to notify BANES of the witness intimidation caution. He also had a conviction for theft dating back to 1996.

Members had regard to the fact that in April of this year Mr CDC's application for a combined Hackney Carriage/Private Hire vehicle licence was granted as Members were "satisfied that Mr [CDC] realises the value of a licence and will not do anything to jeopardise it in the future". However, Members took a dim view of Mr CDC's actions since the grant of his licence in April.

Members found that within a very short period of time since the grant of his licence he had taken part in the dangerous driving as alleged on 29<sup>th</sup> May and 2<sup>nd</sup> August, he had committed an assault for which he had received a formal caution and was pending prosecution for 3 alleged offences of assaulting a police constable. Members noted that in breach of the conditions of his licence Mr CDC had not reported the formal caution or pending criminal proceedings in the requisite time and failed to notify the BANES licensing department of a change in his address on numerous occasions.

Members formed the view that there was good evidence of an increasingly chaotic lifestyle for Mr CDC and noted that alcohol was a worrying feature of the recent incidents involving the police.

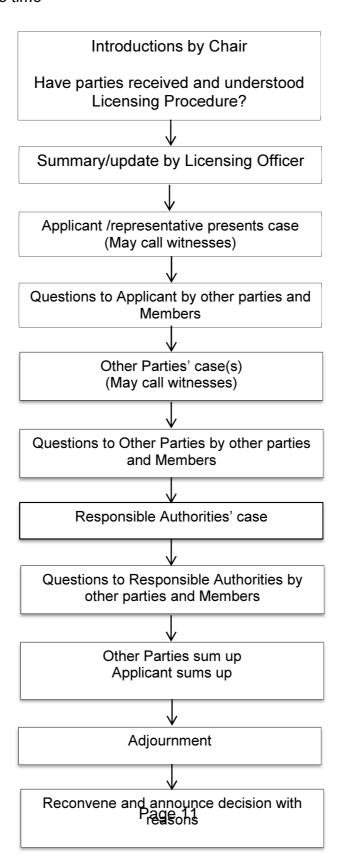
Members noted that in his Interview under Caution on 28.08.14 Mr CDC had disclosed mental health issues and problems with alcohol and alcohol related incidents. Mr CDC should be an ambassador for BANES however his behaviour had brought the taxi licensing trade into disrepute.

In the light of the reasons above Members took the view that Mr CDC was no longer a fit and proper person. The Sub-Committee Members were aware of the range of options available but took the view that warning and suspension were not proportionate. Members considered that in all the circumstances and the seriousness of the case, revocation was proportionate and given the immediate danger to public safety immediate revocation would take place.

The meeting ended at 11.28 am
Chair(person)
Date Confirmed and Signed
Prepared by Democratic Services

# LICENSING SUB-COMMITTEE LICENSING ACT 2003 PROCEDURE FOR NEW APPLICATIONS AND VARIATIONS

The parties will be allowed an equal maximum period of time not normally exceeding <u>twenty minutes</u>. Where more than one party make representations the time should be split equally between them. Where several parties make similar representations one representative should be appointed avoiding duplication and making the best use of the available time



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# LICENSING SUB-COMMITTEE LICENSING ACT 2003 PROCEDURE FOR HEARING AN APPLICATION FOR A NEW PREMISES LICENCE OR FOR A VARIATION OF A PREMISES LICENCE

The Chair will allow the parties an equal maximum period of time in which to make representations that will not normally exceed **twenty minutes**. Where more than one party makes relevant representations this time will be split between the parties and where several parties make similar representations it is suggested one representative is appointed to avoid duplication.

The term "party" or "parties" will mean anyone to whom notice of this meeting has been given.

- 1. The Chair will introduce Members of the Sub-Committee, the Officers present and explain the procedure to be followed.
- 2. The Licensing Officer will outline the nature of the matter to be considered by the Sub-Committee.
- **3. (i)** The Applicant/Licence Holder , or representative, addresses the Sub-Committee who may be asked relevant questions by the other parties and Members.
  - (ii) witnesses may be called in support of the application who may be asked relevant questions by the other parties and Members.
- **4. (i)** Any party making relevant representations, or representative, will address the Sub-Committee who may be asked relevant questions by the Applicant, other parties and Members.
  - (ii) witnesses may be called in support of such representations who may be asked relevant questions by the Applicant, other parties and Members.
- **5.** Responsible Authorities making representation will address the Committee and may be asked relevant questions by the Applicant, other parties and Members.
- **6.** The other parties will be invited in turn to summarise their representations.
  - Responsible Authorities will be invited to summarise their representations
  - The Applicant/ Licence Holder will be invited to summarise the application.
- 8. The Chair will invite the Committee to move into private session to enable the Members to deliberate in private. The Committee will reconvene publicly if clarification of evidence is required and/or legal advice is required. The Committee may retire to a private room, or alternatively require vacation of the room by all other persons.

Whilst in deliberation the Committee will be accompanied by Legal and Democratic Service Officers for the purpose of assisting them in drafting their reasoning for the decision.

The Committee will reconvene the meeting and the Chair will announce the Committee's decision with reasons and advise that the decision will be released in writing within the statutory time limits or advise that the decision will be

released in writing with reasons within the statutory time limit, in this instance, 5 working days.

# **PLEASE NOTE:**

- Where the Sub-Committee considers it necessary to do so, it may vary this procedure.
- In circumstances where a party fails to attend the Committee will consider whether to proceed in absence. Should a matter be deferred the deferral notice will state that the matter may proceed in a party's absence on the next occasion. In deciding whether to proceed all notices, communications and representations will be considered.
- Only in <u>exceptional circumstances</u> will the Committee take into account any
  additional late documentary or other information produced by an existing party
  in support of their application/representation. This will be at the discretion of
  the Chair and with the agreement of all the other parties. No new
  representations will be allowed at the hearing.
- The hearing will take the form of a discussion and parties will be able to ask questions as set out above. However, formal cross examination will be discouraged.
- The Authority will disregard any information or representation given by a party which is not relevant to the Application and the Licensing Act 2003.
- Where there is more than one party making relevant representations the time allocated will be split between those parties.
- Where several parties are making the same or similar representations it is suggested that one representative is appointed to avoid duplication and make efficient use of the allocated time.
- Where an objection is made by an association or residents group, a duly authorised person – as notified to the Licensing Authority – may speak on behalf of that association or group.
- The Chair may request that persons behaving in a disruptive manner should leave the hearing and their return refused, or allowed subject to conditions.
   An excluded person is however, entitled to submit the information they would have been entitled to present had they not been excluded.

Bath & North East Somerset Council is committed to taking decisions in an honest, accountable and transparent fashion. On occasion however, it may be necessary to exclude members of the press and public pursuant to the Local Government Act 1972 Schedule 12 (a). In those circumstances reasons for such decisions will be given.

		Bath & North East Somerset Co	ouncil			
MEETING:		Licensing Sub Committee	AGENDA			
MEETING DATE:		Tuesday 4 November 2014	ITEM NUMBER			
Application for a Premises Licence for The Lava Coffee Company Limited, 11 Southgate Place, Unit SU15, Bath, BA1 1AP						
WARD:	Abbe	гу				
		AN OPEN PUBLIC ITEM				
List of att	achme	nts to this report:				
Annex A	Application for a new premises licence					
Annex B	Plan of premises					
Annex C	Site plan					
Annex D	Representation					

#### 1 THE ISSUE

1.1 An application has been received for a new Premises Licence under s.17 of the Licensing Act 2003 in respect of **The Lava Coffee Company Limited**,11 Southgate Place, Unit SU15, Bath, BA1 1AP

# 2 RECOMMENDATION

2.1 That the Sub Committee determines this application.

#### 3 RESOURCE IMPLICATIONS

3.1 The costs of processing licences are covered by the fees charged. The fee for this application is £315.00

# 4 STATUTORY CONSIDERATIONS AND BASIS FOR PROPOSAL

- 4.1 An Equality Impact Assessment (Eq1A) has been completed. No adverse or other significant issues were found.
- 4.2 Consideration must be given to the Human Rights Act 1998 and the "convention rights".
- 4.3 The Sub Committee have been delegated authority to determine the application on behalf of the Licensing Authority in accordance with the Licensing Act 2003.

4.4 When reaching a decision, the Licensing Authority must carry out its functions with a view to promoting the four licensing objectives.

#### 5 THE REPORT

- 5.1 An application has been received for a new Premises Licence (Annex A).
- 5.2 The plan identifying the "premises" for the purpose of this application is attached at *Annex B*.
- 5.3 The application proposes:
  - 1) The Sale of Alcohol for consumption on the premises only:

Monday to Sunday

07:00 - 22:00

2) Opening Hours

Monday to Sunday

07:00 - 22:00

- 5.4 A site plan is attached at *Annex C*.
- 5.5 The Licensing Act 2003 (Section 4) states that it is the duty of all Licensing Authorities to carry out their functions under the Act with a view to promoting the licensing objectives. The licensing objectives are:
  - a) The Prevention of Crime and Disorder
  - b) Public Safety
  - c) The Prevention of Public Nuisance
  - d) The Protection of Children from Harm.

Each objective is of equal importance. As there are no other licensing objectives, these four are of paramount consideration at all times. When considering applications, representations or notifications, the Licensing Authority will have regard to these licensing objectives.

- 5.6 The Licensing Authority may grant the application with or without additional conditions.
- 5.7 Section 4(3)Licensing Act 2003 states that the Licensing Authority should also have regard to the Council's Licensing Policy, the Statutory Guidance issued under Section 182 of the Licensing Act 2003, and the Licensing Act itself, and in particular to:
  - a) Paragraphs 3, 5, 6, 9, 10, 16, 17, 18, 20, 23, 24, 33 37, 41 to 44 of the 2011 policy.
  - b) Chapters 2, 8, 9 & 10 of the Statutory Guidance revised October 2014
  - c) Sections 4, 9, 10, 11, 12, 13, 16, 17, 18, 23, 182, and 183 of the Act.

- 5.8 The Licensing Authority recognises that Licensing and Planning are separate regimes. Where an application is granted by the Licensing Authority which would require planning permission this would not relieve the applicant of the need to obtain that permission. It will still be necessary for the applicant to ensure that he/she has **ALL** the necessary permissions in place to enable them to run the business within the law.
- 5.9 If the application is refused the applicant may appeal within 21 days of the notification to the Magistrates' Court. If the application is granted the person making the relevant representation may appeal within 21 days of the notification to the Magistrates' Court. On appeal the court may either dismiss the appeal, substitute the decision appealed against for any other decision which could have been made by the Licensing Authority, or remit the case to the Licensing Authority to dispose of in accordance with the direction of the court. The court may make such order for costs as it thinks fit.
- 5.10 In accordance with the requirements of the Act the applicant served copies of the application upon the police, the fire authority, environmental health, development control, trading standards, health authority and the child protection agency.
- 5.11 The applicant is required to place a notice at the premises for a period of 28 consecutive days starting the day after the application is made, and to place an advert in a local newspaper within 10 working days of submitting the application to the licensing authority.
- 5.12 A representation has been received from a local resident, alleging that the applicant's proposals will undermine the prevention of public nuisance licensing objective (*Annex D*).
- 5.13 The application proposes the consumption of alcohol "on premises" and falls within the cumulative impact area. As a representation has been received, there is a rebuttable presumption that the application will be refused unless the applicant has demonstrated that the application promotes the licensing objectives and would be unlikely to add significantly to the cumulative impact.
- 5.14 This report has not been sent to the Trades Union because they would have no involvement.

#### 6. RATIONALE

6.1 As a representation has been received the Licensing Sub Committee must determine the application in accordance with the Licensing Act 2003.

# 7 OTHER OPTIONS CONSIDERED

7.1 None

# 8 CONSULTATION

- 8.1 In accordance with the Licensing Act 2003 (Premises Licence and Club Premises Certificate) Regulations 2005, the applicant has given notice of the application to all the relevant Responsible Authorities and has advertised the application in the manner prescribed, both at the premises and within a local publication.
- 8.2 Issues relating to Safeguarding have been considered in respect of this application.

# 9 RISK MANAGEMENT

9.1 A risk assessment related to the issue and recommendations has been undertaken, in compliance with the Council's decision making risk management guidance.

#### 10 ADVICE SOUGHT

10.1 The Council's Monitoring Officer (Divisional Director-Legal & Democratic Services), section 151 Officer (Divisional Director-Finance) and the Divisional Director have had the opportunity to input to this report and have cleared it for publication.

Report Author Case Officer	Terrill Wolyn, Senior Licensing Officer 01225 396939 Kirsty Morgan, Licensing Officer 01225 396719
Background papers	Licensing Act 2003 Guidance issued under s.182 of the Licensing Act 2003 Licensing Act 2003 (Premises and Club Premises Certificates) Regulations 2005 B&NES Statement of Licensing Policy



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Bath & North East Somerset Council

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ENVIRONMENTAL SERVICES

Application for a premises licence to be granted under the Licensing Act 2003

# PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records. I/We Mark Gerard Hassell Medley, The Lava Coffee Company Ltd (Insert name(s) of applicant) apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003 Part 1 - Premises Details Postal address of premises or, if none, ordnance survey map reference or description Trading Address: Unit SU15, Southgate Place, Bath, BA1 1AP Postal Address: Canterbrook Cottage, Brook, Southampton, Hampshire SO43 7HD See above Postcode See above Post town Telephone number at premises (if any) N/A £N/A Non-domestic rateable value of premises Part 2 - Applicant Details Please state whether you are applying for a premises licence as Please tick as appropriate please complete section (A) an individual or individuals \* a) a person other than an individual \* b) please complete section (B) as a limited company please complete section (B) as a partnership ii. please complete section (B) as an unincorporated association or iii. please complete section (B) other (for example a statutory corporation)



c)	a recogn	ised clu	ıb						please	complet	e section (B)	
d)	a charity						:		please	complet	e section (B)	
e)	the propi	rietor o	f an edu	cational	establish	ment			please	complet	te section (B)	
f)	a health	service	body						please	complet	te section (B)	
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  Description:  Description:											
ga)	of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England											
h)	the chie		er of pol	ice of a p	oolice for	ce in E	ngland		please	e comple	ete section (B)	
* If yo	ou are app	olying a	as a pers	on descr	ribed in (a	or (b)	please co	onfirm	ı;			
Please	e tick yes											
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Lam	18 years	old or c	over							Plea	se tick yes	
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Post	town								Posto	code		
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# SECOND INDIVIDUAL APPLICANT (if applicable)

Mr Mrs Miss	Ms Other Title (for example, Rev)
Surname	First names
I am 18 years old or over	Please tick yes
Current postal address if different from premises address	
Post town	Postcode
Daytime contact telephone number	
E-mail address (optional)	
Name The Lava Coffee Company  Address Canterbrook Cottage Brook Lyndhurst Southampton Hampshire SO43 7HD  Registered number (where applicable)	ress of applicant in full. Where appropriate please give any nership or other joint venture (other than a body lress of each party concerned.
08831948	
Description of applicant (for example, part Limited liability company	nership, company, unincorporated association etc.)
Telephone number (if any) 07973228895	
E-mail address (optional)	



Part 3	Operating Schedule	
When	do you want the premises licence to start?	DD MM YYYY 0 1 1 0 2 0 1 4
	wish the licence to be valid only for a limited period, when do you t to end?	DD MM YYYY
Please	give a general description of the premises (please read guidance note 1)	
stylish artwo standa South of the	Eza Espression brand is both a premium and aspirational coffee shop. The n, relaxing and interior design led with an emphasis on a fresh modern lork. There is a wider range of coffee based drinks, alcohol and food made and created by award winning chefs. The unit is located between 'Hollis gate Place The opening hours will likely be 1 to 2 hours before and after centre. The unit consists of a single ground floor with an open plan cust lso be a 16m <sup>2</sup> outdoor area directly adjacent to the property.	fresh on the premises to ter' and 'River Island' in the standard opening times
If 5,0 pleas	00 or more people are expected to attend the premises at any one time, e state the number expected to attend.	N/A
What	licensable activities do you intend to carry on from the premises?	
(Plea	se see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and	2 to the Licensing Act 2003)
Prov	ision of regulated entertainment	Please tick any that apply
a)	plays (if ticking yes, fill in box A)	
b)	films (if ticking yes, fill in box B)	
c)	indoor sporting events (if ticking yes, fill in box C)	
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
e)	live music (if ticking yes, fill in box E)	
f)	recorded music (if ticking yes, fill in box F)	
g)	performances of dance (if ticking yes, fill in box G)	
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	

Provision of late night refreshment (if ticking yes, fill in box I)					
Supply of alcohol (if ticking yes, fill in box J)					
In all ca	ses compl	ete boxes	K, L and M		
A					
	d days and		Will the performance of a play take place indoors or outdoors or both – please tick (please read	Indoors	
(please 1	ead guidar	nce note	guidance note 2)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance	note 3)	
Tue					
Wed			State any seasonal variations for performing plays (note 4)	please read guid	ance
Thur					
Fri			Non standard timings. Where you intend to use the performance of plays at different times to those list the left, please list (please read guidance note 5)	e premises for the premises for the premises for the column	n <u>on</u>
Sat					
Sun					



B

	d days and		Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
(please)	read guida	ince note	note 2)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance	note 3)	
Tue					
			Control of first the control o	Ime (please read	
Wed			State any seasonal variations for the exhibition of figuidance note 4)	ims (picase read	
Thur					
Fri			Non standard timings. Where you intend to use the	premises for th	ne
rii			exhibition of films at different times to those listed	n the column o	n the
Sat			left, please list (please read guidance note 5)		
Jai					
Sun			-  -		

C

Standa	sporting rd days an read guid	d timings	Please give further details (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)
Fri			
Sat			
Sun			



D

enterta	or wrestli		Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
	rd days and read guida		(picase read guidance note 2)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance	note 3)	<u></u>
Tue					
	S			,	
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)		
			(prease read guidance now 4)		
Thur					
Fri			Non standard timings. Where you intend to use the	premises for b	oxing
		and the second s	or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

# E

	u <b>sic</b> d days and read guida		Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
(please   6)	reau guiua	nce note	read guidance note 2)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance	note 3)	
Tue					,
Wed			State any seasonal variations for the performance o read guidance note 4)	<b>f live music</b> (ple	ase
Thur					
Fri			Non standard timings. Where you intend to use the performance of live music at different times to those on the left, please list (please read guidance note 5)	premises for the co	<u>ie</u> olumn
Sat					
Sun					



F

Standar	led music d days and read guida		Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
(please 6)	read guide	LICE HULE	road guidance note 2)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance	note 3)	
Tue					
Wed			State any seasonal variations for the playing of recorread guidance note 4)	rded music (ple	ase
Thur					
Fri			Non standard timings. Where you intend to use the playing of recorded music at different times to those on the left, please list (please read guidance note 5)	premises for the listed in the co	le lumn
Sat					
Sun					



G

Standa	mances of d days and read guida	d timings	Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)  Indoors		
6)				Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance	note 3)	
Tue					
Wed			State any seasonal variations for the performance of guidance note 4)	f dance (please	read
Thur					
Fri			Non standard timings. Where you intend to use the performance of dance at different times to those list the left, please list (please read guidance note 5)	premises for the column	ne in on
Sat					
Sun					



H

descrip within ( Standar	ng of a sim tion to tha (e), (f) or ( d days and read guida	t falling (g) timings	Please give a description of the type of entertainment you will be prov		ling
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance	Indoors	
Mon			note 2)	Outdoors	
				Both	
Tue			Please give further details here (please read guidance	note 3)	
			1		
Wed					
Thur			State any seasonal variations for entertainment of a to that falling within (e), (f) or (g) (please read guida	similar descrip nce note 4)	tion
Fri					
Sat			Non standard timings. Where you intend to use the entertainment of a similar description to that falling at different times to those listed in the column on the (please read guidance note 5)	g within (e), (f)	<u>or (g)</u>
Sun					

I

Standar	ight refres	d timings	Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)		
(please	read guid	ance note	(please read guidance note 2)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance	note 3)	
Tue					
Wed			State any seasonal variations for the provision of la (please read guidance note 4)	te night refresh	ment
Thur					
Fri			Non standard timings. Where you intend to use the provision of late night refreshment at different time the column on the left, please list (please read guidar	es, to those liste	h <u>e</u> d in
Sat				•	
Sun					24A



J

					4
Standar	of alcoho	timings	Will the supply of alcohol be for consumption – please tick (please read guidance note 7)	On the premises	$\boxtimes$
(please 6)	read guida	ince note		Off the premises	
Day	Start	Finish		Both	
Mon	0700	2200	State any seasonal variations for the supply of alcohoguidance note 4)	ol (please read	
Tue	0700	2200			
Wed	0700	2200			
Thur	0700	2200	Non standard timings. Where you intend to use the supply of alcohol at different times to those listed in left, please list (please read guidance note 5)	premises for the column on	he the
Fri	0700	2200			
Sat	0700	2200			
Sun	0700	2200			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

Name David Medley	
Address Flat 6 Stonelei Lansdown Roa Bath	
Postcode	BAI 5TL
Personal licen	ce number (if known)
Issuing licensi	ing authority (if known)

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).

None

L

to the p	Hours premises are open to the public standard days and timings please read guidance note		State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	0700	2200	
Tue	0700	2200	
Wed	0700	2200	1
			Non standard timings. Where you intend the premises to be open
Thur	0700	2200	public at different times from those listed in the column on the left please list (please read guidance note 5)
Fri	0700	2200	1
			1
Sat	0700	2200	
Sun	0700	2200	



M Describe the steps you intend to take to promote the four licensing objectives:

# a) General - all four licensing objectives (b, c, d and e) (please read guidance note 9)

Strong management controls and effective training of all staff so they are aware of the premises licence and the requirements to meet the four licensing objectives with particular attention to the following:

- Alcohol to be consumed at the premises must be served by waiter/waitress service to person sat at tables
- All staff to be trained in the sale of alcohol with training records kept on the premises, these
  records are to be made available to the police and licensing authority for inspection
- There will be no bar at the premises at which persons may consume alcohol

We promise to support and uphold these objectives throughout our operating schedules and staff training.

## b) The prevention of crime and disorder

 A CCTV system wil be installed at the premises in consultation with the police. The system will be maintained in working order. The images will be of evidential standard and recordings will be kept for a minimum of 28 days and made available to the police on reasonable request

# c) Public safety

- Well trained staff adherence to environmental health requirements.
- Training and implementation of underage ID checks including regular 'mystery shopper' checks, records of all checks will be kept within the unit available for inspection when required.
- The unit and all parts, fixings, furniture, sanitary ware etc therein will be maintained and checked on a regular basis in order to avoid any harm coming to members of the general public and staff

# d) The prevention of public nuisance

• There will be signage clearly visible at all exits from the premises requesting persons to leave quietly

e) The protection o	f children from harm	· ·
A 'Challer	of sales register to be maintained and made available for inspection nge 25' policy will operate at the premises where any persons purchasing alcohol whider that age will be asked for identification that proves age	no
Checklist:		
	Please tick to indicate agree	ment
I have made	or enclosed payment of the fee.	
I have enclose	sed the plan of the premises.	$\boxtimes$
I have sent c applicable.	opies of this application and the plan to responsible authorities and others where	$\boxtimes$
• I have enclos supervisor, i	sed the consent form completed by the individual I wish to be designated premises fapplicable.	X
• Lunderstand	that I must now advertise my application.	×
<ul> <li>I understand rejected</li> </ul>	that if I do not comply with the above requirements my application will be	X
Part 4 – Signatur	LSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.  es (please read guidance note 10)  icant or applicant's solicitor or other duly authorised agent (see guidance note alf of the applicant, please state in what capacity.	
Signature	Mede Mid Cen	
Date	18th Sept 2014	
Capacity	Director	
	tions, signature of 2 <sup>nd</sup> applicant or 2 <sup>nd</sup> applicant's solicitor or other authorised guidance note 12). If signing on behalf of the applicant, please state in what	
Signature		
Date		
Capacity		



Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

Mark Medley

Canterbrook Cottage

Lyndhurst

Post town	Southampton		Postcode	SO43 7HD
Telephone n	umber (if any)	07973228895		
	l prefer us to corres @lavacoffee.co.uk	oond with you by e-mail, your	e-mail address (option	al)

# **Notes for Guidance**

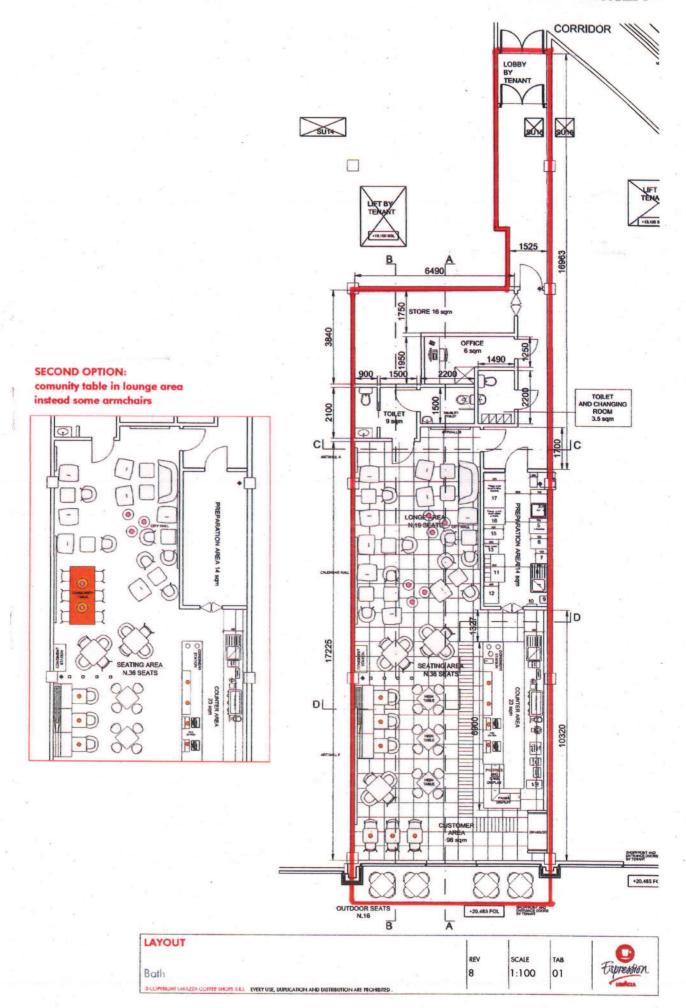
- Describe the premises, for example the type of premises, its general situation and layout and any
  other information which could be relevant to the licensing objectives. Where your application
  includes off-supplies of alcohol and you intend to provide a place for consumption of these offsupplies, you must include a description of where the place will be and its proximity to the
  premises.
- 2. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent)
- 3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- 4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
- 5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 7. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
- 8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or seminudity, films for restricted age groups or the presence of gaming machines.
- 9. Please list here steps you will take to promote all four licensing objectives together.
- 10. The application form must be signed.
- 11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- 12. Where there is more than one applicant, each of the applicant or their respective agent must sign the application form.
- 13. This is the address which we shall use to correspond with you about this application.

# Consent of individual to being specified as premises supervisor

David Medley
[full name of prospective premises supervisor]
of
Flat 6, Stoneleigh Court Lansdown Road Bath BA1 5TL
[home address of prospective premises supervisor]
hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for
Premises application
[type of application]
by
Mark Medley
[name of applicant]
relating to a premises licence [number of existing licence, if any]
for
The Lava Coffee Company Unit SU15 Southgate Centre Bath BA1 1AP
[name and address of premises to which the application relates]

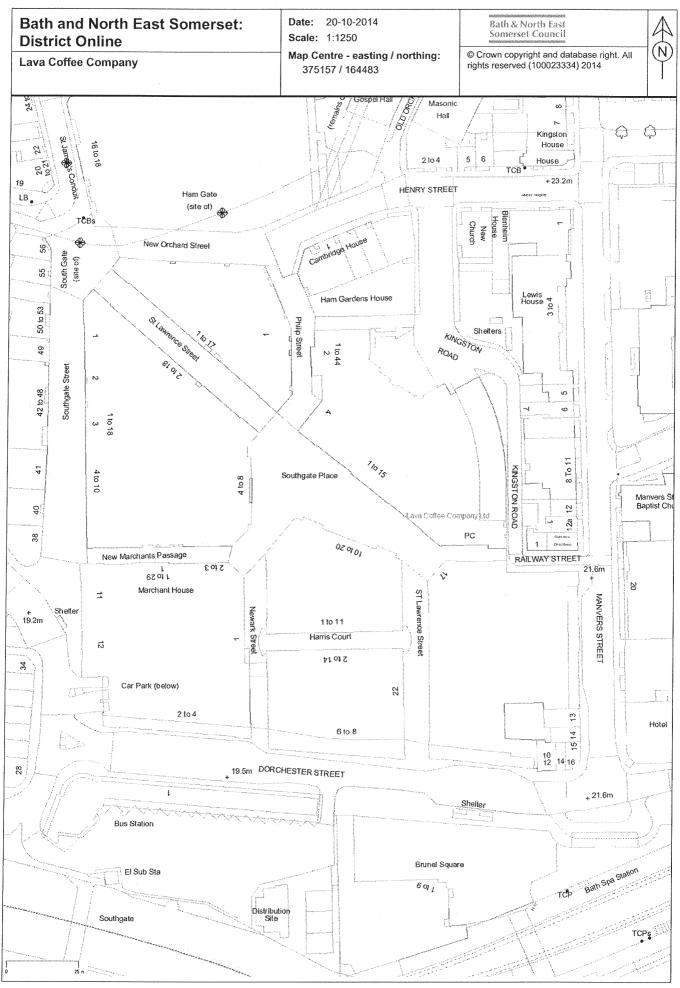


and any premises licenc by	e to be granted or varied in respect of this application made		
Mark Medley			
[name of applicant]	***************************************		
concerning the supply of	alcohol at		
The Lava Coffee Comp Unit SU15 Southgate Centre Bath BA1 1AP	any T/A Lavazza Espression		
Inama and address of premises	es to which application relates]		
l also confirm that I am a licence, details of which I	applying for, intend to apply for or currently hold a personal set out below.		
Personal licence number			
Currently applying for p			
[insert personal licence numbe	r, if any]		
Personal licence issuing	authority		
Bath & North East Somerset Council			
[insert name and address and	telephone number of personal licence issuing authority, if any]		
Signed			
Name (please print)	David Medley		
Date	18/09/2014		



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Bath And North East Somerset Council

# **LICENSING ACT 2003**

15 OCT 2014

# INTERESTED PARTY REPRESENTATION

Received

# Please read the notes at the back of this form prior to completing it.

inve object to the following app	oncation:
Application number:	14/04083/LAPRE
Applicant's name:	Lava Coffee Company Ltd
Premises name and address:	11 Southgate Bath
Application for a:	New Premises Licence Application
Objector Details:	
Objector's Name:	Sandra Wilcox
Objector's Address: This is essential because a representation can only be considered relevant if you live, or are representing an address, in the vicinity of the premises.	31, Philip House 2 Philip Street Bath BA1 1AU
Organisation name if applicable:	
Objection Details:  My/our representation is relevant	to the following licensing objective(s):
Prevention of crime and disorder	
Prevention of public nuisance	
Protection of children from harm	
Public safety	



Please detail your objection(s) as fully as possible in the box below. If you do not then the Committee may not understand why you have objected.

Please attach supporting documents/further pages as necessary and number all extra pages.

Try to be as specific as possible and give examples e.g. On 1 February I could hear loud music from the premises between 10pm and 1 am. I am concerned that if the premises open until 2 am this will cause a nuisance to me and other residents of the street.

I/We have already made a written representation and have no further comments

I live at 31 Philip House, which is directly above 11 Southgate. I already suffer from noise from the Cosy Club opposite my home and the additional noise from Lava Coffee Company will cause a nuisance to me. When I open my windows I will be able to hear the noise emitting from customers seated outside the premises. I consider that it is totally unacceptable in a mixed commercial and residential area for a licence to be granted to allow alcohol to be served seven days a week between 7.00am to 10pm outside the premises. The proposed condition that there will be signage at all exits requesting persons to leave quietly is pointless as some of the premises are outside directly under my windows. If the application is granted in full I face the prospect of people sat outside drinking alcohol from 7.00am to 10pm. I have noticed at The Cosy Club the more people drink alcohol the louder they become and the more disturbance I face. I would ask that it is borne in mind that Southgate is a residential area as well as a commercial area.

I am aware that a full copy of my representate be sent to the applicant and will form part of on this matter.	
Signed	5.J. Wilcox
Date	15-10-14
Contact telephone number(s) (This is essential as we may need to contact you at short notice)	07879342571
There will be a hearing to determine this applic time, date and location at least 10 working days	· ·
This section of the form must be returned to us	a minimum of Franchism days hafers the
and return it to us once you have received deta	w. Alternatively, you can keep this page
	w. Alternatively, you can keep this page